

PowerSkills Training & Development Seminar Topics

1-Day Courses

- Diversity@Work™: Blending Generations at Work
- Federal Manager's Guidance and Tools Workshop: A Primer for Managers
- Happiness Factors@Work™
- Introduction to Coaching and Mentoring
- Stress Management: Practices and Planning for Work-Life Balance
- Stress Management: Individual and Management Team Strategies to Promote Resilience

2-Day Courses

- Board Assessment and Development
- Building Successful Customer Relations
- Change Management: Insights, Practices and Skills for Leaders at all Levels
- Change Management: Facilitating Culture and Climate Change within the Workplace
- Change Management: Executive Leadership Planning for Change and Transitions
- Coaching Skills...Beyond the Basics
- Communication Skills: Managing Difficult/Crucial Conversations
- Community Collaborations and Community-Based Marketing
- Critical & Creative Thinking Skills
- Conflict Management: Styles, Cultural Norms Conflicts and Resolutions
- Conflict Management: Facilitating Forgiveness@Work™
- Dealing with Difficult Behaviors and Challenging People
- Developing and Sustaining Effective Partnerships
- Diversity@Work™:Inclusion & Appreciation Practices while Uncovering Unconscious Bias
- Diversity@Work™:Straight Talk Education, Insight Journeys and Inclusion Initiatives
- Effective Interpersonal Communication
- Emotional Intelligence Skills: Basic Training for E.I. in the Workplace
- Emotional Intelligence Skills for Leaders: Supervisory & Managerial Applications
- Federal Manager's Guidance and Tools Workshop: A Deeper Dive into Core Knowledge
- Leadership Development: Integrating Values and Virtues@Work™
- Managing Organizational Transitions
- Managing Teams including Virtual Teams
- Managing Up: Essential Steps for Managing Up and Partnering with your Boss
- Meeting Management Skills: Making Meetings Matter
- Mentoring Skills that Lead to Long-Term Impact
- Motivation and Morale Building Strategies and Activities
- Organization and Time Management
- Power, Influence and Negotiation Skills for Leaders
- Problem Solving Skills and Strategies
- Relationship Development@Work™
- Resume Writing and Interviewing Skills
- Strategic Thinking and Problem Solving
- Stress Management: Managing Stress, Burnout and Compassion Fatigue
- Succession Planning Insights and Initiatives
- Trust@Work™: Building, Maintaining and Re-Setting Trust at Work
- Volunteer Program Management: Managing Volunteers, Seasonals and Interns

3-Day Courses

- Building and Leading Effective Teams
- Business Communication Boot Camp
- Conflict Management: Four Sources of Conflict in Every Organization
- Conflict Management: Facilitation of Forgiveness at Work
- Diversity@Work™/Styles@Work™: Managing Leadership Styles, Communication Styles, Learning Styles, and Work Styles
- Diversity@Work™: Team/Organizational Assessments and Strategies for Inclusion and Transformation
- Effective Briefing and Presentation Skills
- Facilitation and Public Speaking Skills
- Flexibility and Resiliency Skills for Supervisors and Managers
- Leadership Core: Mission & Methods, Culture & Climate, Skills & Styles
- Leadership and Management Skills for Non-Managers and Aspiring Supervisors
- Myers-Briggs Personality Assessment and Applications at Work
- Performance Management Skills for Supervisors
- Strategic Thinking, Planning and Problem Solving

4-Day Courses

- Becoming a Leadership Star: Focus on the P's of Leadership (e.g., purpose, passion, performance, productivity, personnel, planning, etc.)
- Diversity@Work™: Diversity Change Agent Skills

5-Day Courses

- Four Dimensions of Leadership: Spirited, Servant, Situational, Strategic
- Supervision Skills for New Supervisors
- Skills for Experienced Supervisors
- Mentor Program Certification

Notes

PowerSkills adapts, customizes and blends seminars at no extra cost.

PowerSkills always puts mission before money and purpose before profits. Let us know if you need a sliding fee scale for payment.

PowerSkills also offers retreats, coaching and motivational presentations.

Visit www.yourpowerskills.com/contact to let us know how we can be of service and sign up our monthly articles filled with leadership and management tips.

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